



United Nations
Educational, Scientific and
Cultural Organization

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04 MARS 2020

COPY TO INFORMATION

Ref.: CL/4305

Subject: **Director (D-1),
Mahatma Gandhi Institute of Education for Peace and Sustainable
Development (MGIEP)
New Delhi (India)
4INED0001GI**

Sir/Madam,

The vacancy notice for the post of Director of the Mahatma Gandhi Institute of Education for Peace and Sustainable Development (MGIEP) based in New Delhi (India) has been published.

Please find enclosed herewith information about the post, as well as about the required qualifications, experience and competencies.

As you know, the Secretariat accords great importance to geographical distribution and gender, especially at the senior level. In order to achieve a more balanced geographical distribution, as well as an equitable representation of women, it is essential to encourage appropriate and qualified candidates to apply.

Candidates who wish to be considered for this post shall apply online, via the dedicated UNESCO website, Careers, as soon as possible and before the closing date, and ensure that their applications are well received in the system. Candidates will receive an automatic acknowledgement of receipt by email confirming the registration of their applications.

All applications must be correctly submitted by **4 April 2020** at the latest. For any queries, an email may be sent to staffingteam@unesco.org.

Exceptionally, candidates without access to Internet shall submit their application, quoting the post number: "**4INED0001GI**", to the following address:

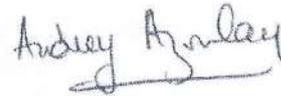
Director
Bureau of Human Resources Management (HRM)
UNESCO
7 place de Fontenoy
75352 Paris 07-SP
France

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Only applications received at this address within the stipulated deadline can be considered to ensure equitable treatment to all applications received.

In order to have an outstanding candidate fill this post, I count on your cooperation to disseminate the vacancy announcement to nationals of your country using the channels you consider most appropriate.

Please accept, Sir/Madam, the assurances of my highest consideration.



Audrey Azoulay
Director-General

Enclosures: 2

cc: National Commissions for UNESCO
Permanent Delegations to UNESCO



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Title: Director of the Mahatma Gandhi Institute of Education for Peace and Sustainable Development (MGIEP)
Domain: EDUCATION
Grade: D-1
Post Number: 4INED0001GI
Organizational Unit: Education Sector
Duty Station: New Delhi - India
Type of contract: Fixed-Term (Maximum term of six (6) years)
Deadline (midnight, Paris time): 4 April 2020

UNESCO Core Values: Commitment to the Organization, Integrity, Respect for Diversity, Professionalism

OVERVIEW OF THE FUNCTIONS OF THE POST

Overview of the functions of the post

UNESCO, as the lead agency for Sustainable Development Goal 4 on Inclusive Quality Education is currently seeking a pro-active, visionary Director for the **Mahatma Gandhi Institute of Education for Peace and Sustainable Development (MGIEP)**. The right candidate will be a seasoned leader, able to foster trust through an inclusive approach, and inspire others.

The Mahatma Gandhi Institute of Education for Peace and Sustainable Development (MGIEP) is a UNESCO specialized education institute. The Institute aims to promote the development of regional, subregional and national institutional capacities in education for peace and sustainable development, and to meet the related research and capacity-building needs of developing countries and countries in transition, with special focus on the Asia and the Pacific region.

Guided by the Institute's Governing Board, and under the direct supervision of the Assistant Director-General for Education, the Director of MGIEP is responsible for the leadership of the Institute as well as for planning, implementing and reporting on its Programme and Budget. S/he will prepare the Institute's annual Draft Programme and Budget for submission to the Governing Board and, upon approval, draw up a detailed plan of activities, direct their implementation, and report on progress and results, as well as effectively motivate and inspire staff of the institute. Specifically, the incumbent shall:

- Provide intellectual, strategic and operational leadership for the Institute in the pursuit of its main goals;
- Develop strategies and activities to strengthen cooperation in the area of education for peace, education for sustainable development (ESD), and Global Citizenship Education (GCED), and facilitate the Institute's contribution to the discourse on the futures of education;
- Manage and design operational mechanisms and/or action plans, required to support and ensure efficiency and effectiveness of the Institute's operations, as well as the implementation, monitoring and evaluation of the programmes of the Institute;
- Maintain close cooperation with the UNESCO Office in New Delhi, with national authorities, United Nations agencies, development banks, bilateral organizations, non-governmental organizations, academic institutions, and other partners, for effective implementation of MGIEP's programmes;
- Ensure close cooperation with UNESCO's Education Sector and other Sectors, field offices, UNESCO's specialized Institutes, and services and units concerned;
- Mobilize, manage and coordinate resources for the Institute's programmes;
- Maintain and manage a motivated and effective staff.

COMPETENCIES

A successful candidate will be required to demonstrate the following competencies:

Core Competencies

- Accountability
- Communication
- Teamwork
- Innovation
- Results focus
- Planning and organizing
- Knowledge sharing and continuous improvement.

Managerial Competencies

- Driving and managing change
- Strategic thinking
- Making quality decisions
- Building partnerships
- Leading and empowering others
- Managing performance.

For detailed information, please consult the [UNESCO Competency Framework](#).

For further information on the specific above-mentioned programmes, candidates may consult our website: <https://en.unesco.org/>, and/or the following documents: 37 C/4 (UNESCO's Medium-Term Strategy, 2014–2021) and 39 C/5 (UNESCO's Approved Programme and Budget for 2018–2019).

REQUIRED QUALIFICATIONS

EDUCATION

- Advanced University degree (Master's or equivalent) in education and related social sciences fields.

WORK EXPERIENCE

- Minimum 15 years of progressively responsible relevant professional experience in the field of education at national and international level.
- Experience in administering and developing research and training programmes in fields related to education for peace and sustainable development (ESD).
- Experience in strategic planning, change management and leading teams
- Experience in resource mobilization and partnership development.

SKILLS AND COMPETENCIES

- Commitment to the Institute's mandate, vision and strategic direction.
- Proven leadership and managerial skills, sound analytical capacities, high sense of objectivity, professional integrity and political astuteness.
- Demonstrated strategic planning and management abilities, including capacity to administer extensive programmes, manage financial resources and exercise appropriate supervision and control.
- Organizational skills, including in establishing plans and priorities, as well as in implementing them effectively, and devising implementation, monitoring and evaluation strategies.
- Ability to lead change initiatives and change processes at the management level, and familiarity with the leadership of an institution accountable to governing bodies.
- Ability to interact with a wide range of high-level partners, as well as demonstrated partnership development and ability to mobilize resources in an entrepreneurial spirit, and in support of institutional development.
- Demonstrated interpersonal skills and ability to provide intellectual leadership and motivate teams in a multicultural environment, as well as ensure training and development of staff.
- Ability to communicate effectively and persuasively, orally and in writing, with strong representational abilities.

LANGUAGES

- Excellent knowledge (written and spoken) of English.

DESIRABLE QUALIFICATIONS

EDUCATION

- A PhD in education or other related social sciences fields.
- Other degrees or short to medium-term training in disciplines relevant to the post.

WORK EXPERIENCE

- Experience in the field of international relations and diplomacy, multilateral cooperation and development.
- Experience working in an agile environment.
- Strong global professional network.

SKILLS AND COMPETENCIES

- Broad general culture and good geopolitical knowledge of the Asia Pacific region.
- Sound judgment and decision-making skills.
- Ability to identify key strategic issues, objectives, opportunities and risks.
- Excellent interpersonal skills and ability to take initiative and maintain effective working relationships with partners of different nationalities and cultural backgrounds.
- Understanding of UNESCO's strategic direction and familiarity with UNESCO's operations.
- Knowledge of agile working methodology.

LANGUAGES

- Knowledge of other official UNESCO languages (Arabic, Chinese, French, Russian or Spanish).

RESEARCH AND PUBLICATIONS

- Undertaken research programmes.
- Publications in the field of development, education and related social sciences (H-Index 10+)

ASSESSMENT

An assessment exercise may be used in the evaluation of candidates.

BENEFITS AND ENTITLEMENTS

UNESCO's salaries are calculated in US dollars. They consist of a basic salary and a post adjustment, which reflects the cost of living in a particular duty station, as well as exchange rates. Other benefits include: 30 days annual leave, family allowance, home travel, education grant for dependent children, pension plan and medical insurance. More details can be found on the [ICSC Website](#). Please note that UNESCO applies a zero tolerance policy against any form of harassment. Please note that UNESCO is a non-smoking Organization.

*UNESCO is committed to promoting geographical distribution and gender equality within its Secretariat.
Therefore, women are strongly encouraged to apply, as are nationals from non- and under-represented Member States.
Persons with disabilities equally are encouraged to apply. Worldwide mobility is required as staff members must be ready to serve
in other duty stations in accordance with UNESCO's geographical mobility policy.
UNESCO applies a zero tolerance policy against all forms of harassment.*

UNESCO DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS.

**Representation of Member States in posts subject
to geographical distribution as at 31 January 2020**

Representation above range	Representation within range	Representation below range	Not represented
Argentina	Afghanistan	Antigua and Barbuda	Andorra
Belgium	Albania	Australia	Angola
Benin	Algeria	Belarus	Armenia
Bulgaria	Austria	Belize	Bahamas
Burkina Faso	Azerbaijan	Bhutan	Bahrain
Cameroon	Bangladesh	Bosnia and Herzegovina	Barbados
Canada	Bolivia (Plurinational State of)	Botswana	Brunei Darussalam
Democratic Republic of the Congo	Burundi	Brazil	Cabo Verde
Denmark	Cambodia	China	Central African Republic
Ethiopia	Chile	Cook Islands	Chad
France	Colombia	Croatia	Dominican Republic
Gambia	Comoros	Djibouti	El Salvador
Greece	Congo	Dominica	Equatorial Guinea
Italy	Costa Rica	Egypt	Guyana
Lebanon	Côte d'Ivoire	Eritrea	Iceland
Mexico	Cuba	Estonia	Kiribati
Morocco	Cyprus	Eswatini	Kuwait
Nepal	Czechia	Fiji	Luxembourg
Romania	Democratic People's Republic of Korea	Gabon	Malta
Senegal	Ecuador	Georgia	Marshall Islands
South Africa	Finland	Grenada	Mauritania
Spain	Germany	Guatemala	Micronesia (Federated States of)
Tunisia	Ghana	Guinea-Bissau	Monaco
	Guinea	Haiti	Nauru
	Honduras	India	Niue
	Hungary	Indonesia	Palau
	Ireland	Iran (Islamic Republic of)	Panama
	Jamaica	Iraq	Qatar
	Japan	Kazakhstan	Saint Vincent and the Grenadines
	Jordan	Kyrgyzstan	Samoa
	Kenya	Lesotho	San Marino
	Lao People's Democratic Republic	Liberia	Solomon Islands
	Latvia	Malawi	South Sudan
	Libya	Maldives	Sri Lanka
	Lithuania	Montenegro	Suriname
	Madagascar	Myanmar	Tajikistan
	Malaysia	Namibia	Timor-Leste
	Mali	New Zealand	Tonga
	Mauritius	Nigeria	Tuvalu
	Mongolia	North Macedonia	United Arab Emirates
	Mozambique	Papua New Guinea	Vanuatu
	Netherlands	Peru	
	Nicaragua	Poland	
	Niger	Republic of Korea	
	Norway	Russian Federation	
	Oman	Rwanda	
	Pakistan	Sao Tome and Principe	
	Palestine	Saudi Arabia	

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Benin	Algeria	Belarus	Armenia
Bulgaria	Austria	Belize	Bahamas
Burkina Faso	Azerbaijan	Bhutan	Bahrain
Cameroon	Bangladesh	Bosnia and Herzegovina	Barbados
Canada	Bolivia (Plurinational State of)	Botswana	Brunei Darussalam
Democratic Republic of the Congo	Burundi	Brazil	Cabo Verde
Denmark	Cambodia	China	Central African Republic
Ethiopia	Chile	Cook Islands	Chad
France	Colombia	Croatia	Dominican Republic
Gambia	Comoros	Djibouti	El Salvador
Greece	Congo	Dominica	Equatorial Guinea
Italy	Costa Rica	Egypt	Guyana
Lebanon	Côte d'Ivoire	Eritrea	Iceland
Mexico	Cuba	Estonia	Kiribati
Morocco	Cyprus	Eswatini	Kuwait
Nepal	Czechia	Fiji	Luxembourg
Romania	Democratic People's Republic of Korea	Gabon	Malta
Senegal	Ecuador	Georgia	Marshall Islands
South Africa	Finland	Grenada	Mauritania
Spain	Germany	Guatemala	Micronesia (Federated States of)
Tunisia	Ghana	Guinea-Bissau	Monaco
	Guinea	Haiti	Nauru
	Honduras	India	Niue
	Hungary	Indonesia	Palau
	Ireland	Iran (Islamic Republic of)	Panama
	Jamaica	Iraq	Qatar
	Japan	Kazakhstan	Saint Vincent and the Grenadines
	Jordan	Kyrgyzstan	Samoa
	Kenya	Lesotho	San Marino
	Lao People's Democratic Republic	Liberia	Solomon Islands
	Latvia	Malawi	South Sudan
	Libya	Maldives	Sri Lanka
	Lithuania	Montenegro	Suriname
	Madagascar	Myanmar	Tajikistan
	Malaysia	Namibia	Timor-Leste
	Mali	New Zealand	Tonga
	Mauritius	Nigeria	Tuvalu
	Mongolia	North Macedonia	United Arab Emirates
	Mozambique	Papua New Guinea	Vanuatu
	Netherlands	Peru	
	Nicaragua	Poland	
	Niger	Republic of Korea	
	Norway	Russian Federation	
	Oman	Rwanda	
	Pakistan	Sao Tome and Principe	
	Palestine	Saudi Arabia	

Paraguay	Serbia
Philippines	Sierra Leone
Portugal	Singapore
Republic of Moldova	Slovakia
Saint Kitts and Nevis	Slovenia
Saint Lucia	Somalia
Seychelles	Switzerland
Sudan	Thailand
Sweden	Turkey
Syrian Arab Republic	Turkmenistan
Togo	United Republic of
Trinidad and Tobago	Tanzania
Uganda	Uruguay
Ukraine	Venezuela (Bolivarian
United Kingdom of Great	Republic of)
Britain and Northern	Yemen
Ireland	
Uzbekistan	
Viet Nam	
Zambia	
Zimbabwe	