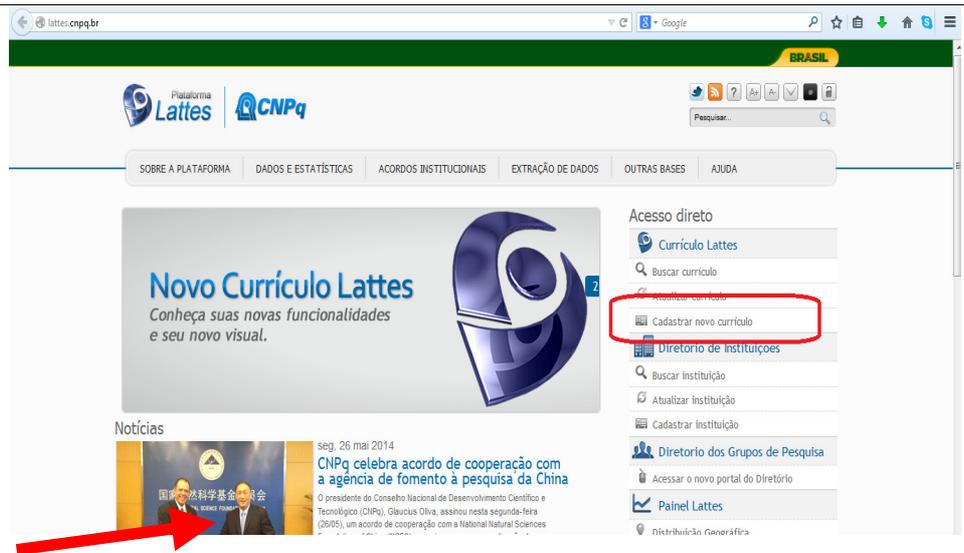


HOW TO REGISTER YOUR LATTES CURRICULUM VITAE

1) Open the web page at :
<http://lattes.cnpq.br/>

2) Click at “Cadastrar Currículo”. Then, Choose your language, on the right top of the page;



REGISTER ON LATTES

3) Provide your e-mail and password and confirm them. (For password use up to 8 letters only)

4) Type in the characters shown on the screen in the box just above the characters.

5) Click on “Next”

PERSONAL DATA

6) Provide your personal data. Please inform your full name. It must be the same as it is in your passport.

Note that CPF is a document you will be able to issue it only in Brazil, so choose "No".

Remember to upload your photo clicking on the icon (use .jpg or .jpeg only)

As for the "Cor/Raça" (Color/Race) requirement: This option is about ethnicity/race, bearing in mind the Brazilian population. Please find below the translation.

"Branca" (white);
"Preta" (black);
"Parda" (brown);
"Indígena" (indigenous);
"Amarela" (yellow)

If you prefer, you can choose not to declare it ("Não desejo declarar") as well.

7) Click on "Next"

The screenshot shows a web browser window with the URL https://www.cnpq.br/cvlatte/web/pkg_cv_estr.inicio#. The page is titled "Personal information" and contains a form with the following fields:

- First name (s): First name. Eg.: "Peter"
- Surname (family name): Name complement. Eg.: "Fitzgerald Smith"
- Date of birth: Your date of birth (format: ddmmyyy)
- Place of birth: Select your native country (Guatemala)
- Gender: Select your gender
- Do you have a CPF number?: Brazilian income taxes department register (Yes/No)
- CPF number: CPF (only numbers)
- Passport number: Passport number
- Expiry date: Passport expiration date (format: ddmmyyy)
- Issue date: Passport issue date (format: ddmmyyy)
- Issuing Office: City of issue (Guatemala)
- Father's first name: Father's first name. Eg.: "John" (s)
- Father's surname (family name): Father's name complement. Eg.: "Delano Smith"
- Mother's first name (s): Mother's first name. Eg.: "Mary"
- Mother's surname (family name): Mother's name complement. Eg.: "Delano Smith"

The "Cor ou Raça" field is highlighted with a red box. The dropdown menu is open, showing the following options:

- Branca
- Preta
- Parda
- Indígena
- Amarela
- Não desejo declarar

ADDRESS INFORMATION

8) Provide your address and phone information.

Inform first your country and city code (up to 5 number)

Then, below it inform your phone number

9) Click on "Next"

The screenshot shows the 'Address information' step of a registration process. At the top, a progress bar indicates the current step is 'Address and contact', with previous steps being 'Register on Lattes database', 'Personal information', 'Academic information', 'Professional employment', and 'Areas of expertise'. The form is titled 'Address information' and has two radio buttons for 'Residential' (selected) and 'Professional'. Below this, there is a search field for 'Institution'. The 'Address' section includes fields for 'Mailing address' and 'Zip code'. The 'Country' section has a 'Select country' dropdown, and the 'State / Province' and 'City' are also dropdowns. The 'Phone' section has fields for 'Phone number' and 'Mobile phone' (with a note '(Area code) Call phone number'). At the bottom, there are 'Cancel', 'Previous', and 'Next' buttons.

ACADEMIC INFORMATION

10) Please inform your last "academic studies concluded"

11) Please inform your "academic studies in progress"

12) Click on "Next"

The screenshot shows the 'Academic information' step of the registration process. The progress bar highlights 'Academic information'. The form is titled 'Academic information' and has two sections: 'Academic studies concluded' and 'Academic studies in progress'. Each section has a search field for 'Institution (name of the institution)', a 'Start (year)' field, and a 'Conclusion (year)' field. At the bottom, there are 'Cancel', 'Previous', and 'Next' buttons.

PROFESSIONAL DATA

13) Please inform your professional activity at the moment;

14) Click on "Next"

The screenshot shows the 'Professional employment' step of the registration process. The progress bar highlights 'Professional employment'. The form is titled 'Professional employment' and starts with the question 'Do you have a professional activity at the moment?' with 'Yes' and 'No' radio buttons. Below this, there are search fields for 'Institution / University' and 'Contract type'. There are also fields for 'Country' (with a note 'Country where institution is located'), 'Position', and 'Since (Year)'. At the bottom, there are 'Cancel', 'Previous', and 'Next' buttons.

AREA OF EXPERTISE

15) Inform your area of expertise

16) Inform your language skills

17) Click on "Next"

The screenshot shows the 'Area of expertise' step of the registration process. The progress bar highlights 'Areas of expertise'. The form is titled 'Scientific field of expertise' and has a search field for 'Scientific field'. Below this, there is a section for 'Language skills' with the instruction 'Inform the level of each skill'. This section has a table with columns for 'language', 'listening', 'reading', 'speaking', and 'writing'. Each cell in the table contains a dropdown menu. At the bottom, there are 'Cancel', 'Previous', and 'Next' buttons.

CHECKING YOUR INFORMATION

18) Check you personal data;

19) Click on “CV Lattes Agreement”, and read it;

20) Click on “I have read and agree with the statement above”

22) Click on “Send to CNPq”

Send CV to CNPq
⚠ Instructions :
1) Make sure the informations of the CV are correct;
2) Read the statement at the end of this CV viewing;
3) Sign your agreement to the statement, and
4) Click the Send to CNPq button at the end of this page.



Pablo Neruda

Last updated 14/02/2012

Address to access this CV:
<http://lattes.cnpq.br/1788178765897031>

Personal Information

Page generated by the System Lattes in 14/02/2012 at 16:25:14.

Statement

The author of the CV states that formally agrees with the **CV Lattes Agreement**.
(Declaration in compliance with the **Brazilian Legislation**).

I have read and agree with the statement above.

Cancel Send to CNPq

DONE!

Mensagem da página da web

⚠ The CV Lattes was submitted for publication.
If the CV is not published within 24 hours, please contact suporte@cnpq.br

OK