

MEAT USE ONLY

Applicant name:

Country:

Scholarships scheme:

Date:



NEW ZEALAND
MINISTRY OF FOREIGN AFFAIRS & TRADE
Aid Programme

application form for
**NEW ZEALAND ASEAN
SCHOLARS AWARDS**

NEW ZEALAND ASEAN SCHOLARS AWARDS

New Zealand ASEAN Scholars awards empower individuals with the knowledge, skills and qualifications to contribute to economic, social and political development within ASEAN nations. Scholarship recipients are required to return to their home country within 14 days of completing their scholarship to work for a minimum period of two years in order to achieve this.

APPLICATION CHECKLIST

It is important that you correctly fill out all relevant sections in this application form and include all relevant documents listed below. Applications with unanswered questions or incomplete documentation will not be considered for a scholarship.

Supporting documents provided with this application must be **certified true copies of original documents** with the official stamp and signature of a Justice of the Peace, Solicitor, Notary Public, an official from the New Zealand Diplomatic Post, or another authorised official. Where original documents are not in English, you must provide certified true copies of official English translations.

All New Zealand ASEAN Scholars award applicants must provide TWO copies of this application form (one original copy and one photocopy), completed in English. Each copy of the application form must include:

- ☐ A signed application declaration on page 11.
- ☐ A certified copy of your birth certificate (in English).
- ☐ A certified copy of official evidence of any name change (in English).
- ☐ A certified copy of the personal pages of your passport.
- ☐ For applicants applying for undergraduate study only (where eligible), a certified copy of your official secondary school results and the grading schedule for each qualification (in English).
- ☐ For all applicants applying for postgraduate study, a certified copy of the academic transcript for all tertiary qualifications and the grading schedule for each qualification (in English).
- ☐ A certified copy of the completion or graduation certificate for each tertiary qualification that you have completed (in English).
- ☐ The **original** international English proficiency test result, e.g. IELTS or TOEFL. Photocopies will not be accepted. Test results must be no more than 24 months old by the commencement of study.
- ☐ If you are employed, a current job description confirming your position and outlining your responsibilities and duties.
- ☐ A **current** (dated) curriculum vitae - a brief history of your education, work experiences and skills.
- ☐ Three references (no more than 24 months old) on official letterhead, supporting your scholarship application to study in New Zealand. References should be provided from your current employer and a former lecturer (or school principal for undergraduate applicants), and where possible, a relevant government or community-based organisation.
- ☐ A 500 word statement describing the specific skills and knowledge you want to gain from your proposed study and how this will contribute to your current and/or future job.
- ☐ A 500 word statement describing how your proposed area of study will enable you to contribute to the social or economic development of your home country.
- ☐ *For Masters and Doctoral research students*, a 500 word statement outlining your proposed research topic.

FURTHER INFORMATION

Information on the New Zealand ASEAN Scholars award, including the application process, deadlines and the list of participating New Zealand education institutions, is available from the nearest New Zealand Embassy. Details are also available on the scholarships pages of the New Zealand Ministry of Foreign Affairs and Trade's New Zealand Aid Programme website: <http://www.aid.govt.nz/funding-and-contracts/scholarships>

SECTION ONE: PERSONAL INFORMATION			
Please note that your family name and other names should be the same as the official names in your passport or birth certificate.			Attach a recent passport sized photograph of yourself
First name(s)			
Family name (surname)			
Gender	☐ Male ☐ Female		
Date of birth	(dd/mm/yyyy)		
Place of birth			
Country of citizenship			Please list second country if you have dual citizenship
2 nd country of citizenship			
Do you have permanent residency status in any other country?	☐ Yes ☐ No		
	If yes, please list:		
Have you applied for permanent residency status in any other country?	☐ Yes ☐ No		
	If yes, please list:		
Passport number		Passport expiry	
Do you suffer from any illness or disability that might affect your ability to participate in the proposed study programme (for example, psychiatric condition, asthma, diabetes, significant visual impairment, motor disability or significant hearing loss)? A 'Yes' answer will not affect your chances of successfully obtaining a scholarship.			☐ Yes ☐ No
If you have answered 'Yes', please provide brief details of the illness or disability and any special requirements or support you may require to complete your study programme on a separate sheet of paper. Please attach a copy of your doctor's assessment of your needs.			
Applicant contact details: The scholarship application process takes several months. Please give an address where you can be contacted when a decision is reached. You may not be offered a scholarship if you cannot be contacted.			
Number and street name			
PO Box number			
Suburb/village			
Town/city			
District/Province			
Country			
Post code			

Home telephone number	
Work and/or cell-phone number	
Email address (enter more than one if relevant)	
Emergency contact details: Name someone we can contact in an emergency	
Name	
Relationship to you	
Number and street name	
Suburb/village	
Town/city	
Country and post code	
Home telephone number	
Work and/or cellphone number	
Email address	

SECTION TWO: DEPENDANTS

Please note that the scholarship does not provide financial support for your dependants. In order to qualify for a reunion airfare or to have your dependants accompany you to New Zealand however, you must complete the information below. Please attach a separate sheet of paper if you have additional dependants to those below.

If you intend to have your dependants accompany you on scholarship to New Zealand, please note the following:

1. You are responsible for supporting your dependants for the duration of their stay in NZ.
2. Family entry is subject to meeting Immigration NZ's entry requirements.
3. Spouses/partners may apply for a non-labour market tested work permit.
4. Dependant school aged children have domestic access to New Zealand schools.
5. Families have access to the New Zealand health system as if they were New Zealand citizens.

Family status	☐ Single	☐ Single with children	☐ Married	
	☐ Engaged	☐ De facto relationship / have a partner		
Dependants details				
Full name (first & family)	Gender (M/F)	Date of birth	Relationship	Joining you in NZ?

SECTION THREE: STUDY HISTORY

You must provide a certified copy of the academic transcript and completion certificate for each qualification you have completed/are completing. You must also include a certified copy of the grade assessment schedule for each qualification.

Provide the following information for all completed and partially completed senior secondary (for undergraduate applicants only), vocational or tertiary qualifications. List the most recently completed qualification first.

Qualification			
Major subject			
Education institution			
Institution location			
Start date (month/year)		End date (month/year)	
Qualification			
Major subject			
Education institution			
Institution location			
Start date (month/year)		End date (month/year)	
Qualification			
Major subject			
Education institution			
Institution location			
Start date (month/year)		End date (month/year)	
Qualification			
Major subject			
Education institution			
Institution location			
Start date (month/year)		End date (month/year)	
List any of the qualifications that have been studied by distance education			
List details of any relevant academic distinction or prizes			
List any scholarships you have previously received funded by the New Zealand Government. Include the name and duration of the scholarship/s, the qualification or course undertaken, and the date completed.			

SECTION FOUR: CURRENT STUDY			
List your current occupation (if 'working' or 'not studying or working' is selected, go to Section Five)	☐ Working (full-time)		☐ Working (full-time) and studying at tertiary level (part-time)
	☐ Working (full-time) and studying at tertiary level (full-time)		☐ Studying at tertiary level
	☐ Studying at secondary school		☐ Not studying or working
If you are studying now, list the level at which you are studying	☐ Secondary school	☐ University foundation year	☐ Tertiary training / technical certificate
	☐ Undergraduate diploma	☐ Bachelors degree	☐ Postgraduate diploma
	☐ Masters degree	☐ Doctorate (PhD)	
Qualification name			
Major subject(s)			
Start date		Proposed end date	
Length of qualification			
Education institution name			
Institution location (town/city and country)			
Are you on a scholarship now? If yes, complete details below			☐ Yes ☐ No
Sponsor name			
Scholarship name			

SECTION FIVE: COMMUNITY EXPERIENCES			
List any voluntary, community or public activity in which you have recently been involved that is relevant to your application. Please attach an additional sheet of paper if required.			
Organisation			
Role or type of involvement			
Start date (month/year)		End date (month/year)	
Organisation			
Role or type of involvement			
Start date (month/year)		End date (month/year)	

SECTION SIX: WORK HISTORY

This section covers your work history and current work situation. If you are:

- ☐ Currently employed or have recently been employed, please answer the questions in this section. You must provide an up-to-date curriculum vitae and current job description with this application.
- ☐ Not currently employed and have no previous work experience, go to Section Eight.

Current position title

Organisation

Start date (month/year)

If you are employed now, use the table in Annex 1 (pages 12-14) to identify one employment sector and one category most similar to your current area of work, and list below.

Employment sector

Category

If there are no employment sectors or categories identified in the table provided that are relevant to your current job, please state your specific sector/category below.

Other employment sector

Other category

What type of organisation do you work for?

☐ Local Government

☐ Community/Non-Government Organisation

☐ Private company

☐ Central Government

☐ International NGO

☐ Self-employed

☐ Multilateral Agency

☐ Other (please state):

Briefly describe the work of your organisation.

Will you return to your current job after your study?

☐ Yes ☐ No

If you answered 'no' or you are not currently working, what is your prospective employment on your return home?

Name of Job

Organisation

SECTION SEVEN: EMPLOYER ENDORSEMENT

If you are working, this section must be completed (in English) by your employer or an authorised officer from your place of employment. If you are self-employed, you may answer the questions yourself.

Endorsed by Organisation	
Telephone Number	
Email address	
Why do you recommend this applicant?	
Describe below the specific skills you expect the applicant to gain from the proposed study.	
Skills 1	
Skills 2	
Skills 3	
Skills 4	
After the study would this person have a new position in your organisation?	
☐ Yes ☐ No	If yes, what position:
Authorising official's full name	
Position	
Signature	
Date (dd/mm/yyyy)	
Official Stamp	

SECTION EIGHT: ENGLISH LANGUAGE COMPETENCY

You are required to meet the English language proficiency criteria of the education institution you are applying to or have nominated for study.

Is English your first language?	☐ Yes ☐ No If you answered No, please complete this section. If you answered Yes, please go to Section Nine.		
Have you been taught in the medium of English?	☐ Yes ☐ No		
If 'yes', tick the boxes at the level you have been taught in English	☐ Senior secondary school	☐ Undergraduate or postgraduate level	☐ While training for my job

Include details below of any IELTS (International English Language Testing System) academic tests you have undertaken. Please also attach the original copy of the results to this application form.

IELTS date of test		IELTS overall score	
IELTS listening band		IELTS reading band	
IELTS writing band		IELTS speaking band	

Include details TOEFL (Test of English as a Foreign Language) test you have undertaken. This should be EITHER an Internet-based TOEFL score OR a Paper-based TOEFL score. Please also attach the original copy of the results to this application form.

TOEFL date of test		Test of Written English (TWE) score	
Internet-based TOEFL score		Paper-based TOEFL score	

SECTION NINE: PROPOSED STUDY PROGRAMME

List your first and second choice of qualification that you want to study in New Zealand. Include the major subject/s (e.g. Master of Science, major subject Environmental Science). Choose carefully as if you are accept a New Zealand ASEAN Scholars award, you will not be permitted to make changes.

First Choice Qualification	
Major Subject/s	
Education Institution	
Second Choice Qualification	
Major Subject/s	
Education Institution	

Use the table in Annex 1 (pages 12-14) to identify one employment sector and one category most similar to your intended area of work upon completion of your study, and list below.

Employment sector	
Category	
If there are no employment sectors or categories identified in the table provided that are relevant to your intended area of work, please state your specific sector/category below.	
Other employment sector	
Other category	

SECTION TEN: RELEVANCE OF STUDY TO DEVELOPMENT OF YOUR HOME COUNTRY

Please be as specific as possible as your answers to these questions will be a major consideration of your eligibility for a New Zealand ASEAN Scholars award.

- 10.1 **All applicants to provide:** On a separate sheet of paper, in no more than 500 words, describe the specific skills and knowledge you want to gain from your proposed study and how this study will contribute to the role and responsibilities of your current and/or future job.
- 10.2 **All applicants to provide:** On a separate sheet of paper, and in no more than 500 words, describe specifically how your proposed study and/or research will enable you to contribute to the social or economic development of your home country. Reference to any existing national skills shortages or labour needs in your home country will strengthen your application.
- 10.3 **Research Masters and PhD applicants only:** On a separate sheet of paper, and in no more than 500 words, provide an outline of your proposed research topic, research question and objectives, methodology, and timeline; and justification for home-located research. You should clearly demonstrate the significance and application of the proposed research topic to the development of your home country.

SECTION ELEVEN: WHERE YOU HEARD ABOUT THE NEW ZEALAND ASEAN SCHOLARS AWARDS

Tick the box that most accurately represents where you first heard about the New Zealand ASEAN Scholars awards:

- ☐ The New Zealand Aid Programme website (www.aid.govt.nz)
- ☐ Event attended or hosted by the New Zealand Embassy in your country
- ☐ Website/blog of the New Zealand Embassy in your country
- ☐ Social media (such as a New Zealand Embassy Facebook page)
- ☐ A New Zealand university
- ☐ A university in your country
- ☐ Newspaper
- ☐ Online advertising
- ☐ Employer – private sector
- ☐ Employer – government sector
- ☐ Business association
- ☐ Education agency
- ☐ Friends or family
- ☐ Other (please state): _____

SECTION TWELVE: NEW ZEALAND ASEAN SCHOLARS AWARD DECLARATION

Conditions of Scholarship

If your application is successful and you are offered a New Zealand ASEAN Scholars award, you will be asked to sign a declaration which confirms that you understand and agree to certain conditions before accepting the scholarship. Some of these conditions are listed below. Contact the New Zealand Embassy for a full listing of these conditions.

In accepting, you will be asked to:

- agree to the study programme included in the Letter of Scholarship Offer and the fact that this must not be changed without the prior written approval of MFAT;
- agree to achieve satisfactory academic progress in your studies in accordance with the continuation criteria set by MFAT and the Education Institution or your scholarship may be terminated;
- agree to obey the laws of New Zealand and maintain an acceptable standard of conduct while in New Zealand;
- agree that the New Zealand Government is not responsible for any of your actions during the term of your scholarship;
- agree that you will not apply for permanent residency of [any country/New Zealand] during the scholarship period or within two years of scholarship completion;
- agree that you and your spouse/partner and dependant children (if relevant) will leave New Zealand upon completion of your study programme and return directly to your home country for a minimum period of two years, in order to utilise the knowledge you have gained through your scholarship to contribute toward the social and/or economic development of my home country;
- agree that you and your spouse/partner and dependant children (if relevant) will not apply for a visa (excluding a short term visitor visa) to re-enter New Zealand within two years of scholarship completion.

Declaration

I confirm and declare that:

- a) I agree to the release of information in this application form and information relating to the scholarship or study to relevant authorities, in accordance with the New Zealand Privacy Act 1993, to enable placement in an education institution, consideration for a scholarship, collection of academic progress reports and results, and the ongoing administration and monitoring of the scholarship;
- b) I agree to the exchange of information between MFAT and authorities such as Immigration New Zealand (regarding your immigration status) or any other relevant government agency (e.g. New Zealand Inland Revenue or the New Zealand Qualifications Authority);
- c) I am not aware of any medical, personal or other circumstances (e.g. disability, illness, family or financial matters), which might prevent me from completing my study within the scholarship term;

I declare that the information provided about and by me in this application for a New Zealand ASEAN Scholars award is true, complete and correct to the best of my knowledge. I acknowledge that supplying false or misleading information is a serious offence under the New Zealand Crimes Act 1961 and will result in the New Zealand Ministry of Foreign Affairs and Trade (MFAT) withdrawing a scholarship, if offered.

Full Name	
Signature	
Date	dd/mm/yyyy

ANNEX 1: EMPLOYMENT SECTORS (to be used for Sections Six and Nine)

Employment Sector	Category	Employment Sector	Category
1.0 Agriculture	1.1 Agricultural policy and administrative management 1.2 Agricultural development 1.3 Agricultural land resources 1.4 Agricultural water resources 1.5 Agricultural inputs (<i>supply of seeds, fertilisers, machinery</i>) 1.6 Food crop production 1.7 Industrial crops/export crops 1.8 Livestock / veterinary services 1.9 Agrarian reform 1.10 Agricultural extension (<i>non-formal training</i>) 1.11 Agricultural education / training 1.12 Agricultural research 1.13 Agricultural services (<i>agribusiness, supply chain management, marketing, transportation, storage</i>) 1.14 Plant / post-harvest protection and pest control 1.15 Agricultural financial services 1.16 Agricultural co-operatives	2.0 Banking and financial services	2.1 Financial policy and administrative management 2.2 Monetary institutions (<i>central banks</i>) 2.3 Informal / semi formal financial intermediaries (<i>micro credit, savings and credit co-operatives</i>) 2.4 Education / training in banking and financial services
3.0 Business and other services (private sector)	3.1 Business support services and institutions (<i>incl. private sector: management, accounting, HRM, e-commerce, international management</i>) 3.2 Privatisation	4.0 Communications	4.1 Communications policy and administrative management 4.2 Telecommunications 4.3 Radio/television/print media 4.4 Information and Communication Technology
5.0 Conflict prevention and resolution, peace and security	5.1 Security system management and reform 5.2 Civilian peace-building, conflict prevention and resolution	6.0 Construction	6.1 Construction policy and administrative management (<i>incl. architecture</i>)
7.0 Education	7.1 Education policy and administrative management 7.2 Education facilities and training 7.3 Teacher training 7.4 Educational research 7.5 Primary education (<i>incl. special / inclusive education</i>) 7.6 Basic life skills for youth and adults	8.0 Humanitarian aid	8.1 Disaster prevention and preparedness

	7.7 Early childhood education 7.8 Secondary education 7.9 Vocational training 7.10 Higher education (<i>incl. TESOL</i>) 7.11 [Post-secondary] Advanced technical and managerial training		
9.0 Energy generation and supply	9.1 Energy policy and administrative management 9.2 Power generation / non-renewable sources 9.3 Power generation / renewable sources 9.4 Electrical transmission / distribution 9.5 Hydro-electric power plants 9.6 Geothermal energy 9.7 Solar energy 9.8 Biomass 9.9 Energy education / training 9.10 Energy research	10.0 Environment	10.1 Environmental policy and administrative management 10.2 Biosphere protection (<i>pollution management, climate change</i>) 10.3 Bio-diversity (<i>incl. conservation</i>) 10.4 Flood prevention / control 10.5 Environmental education / training 10.6 Environmental research
11.0 Fishing	11.1 Fishing policy and administrative management 11.2 Fishery development (<i>stock protection, conservation, aquaculture</i>) 11.3 Fishery education / training 11.4 Fishery research 11.5 Fishery services (<i>harbours, markets, transport</i>)	12.0 Forestry	12.1 Forestry policy and administrative management 12.2 Forestry development 12.3 Forestry education / training 12.4 Forestry research 12.5 Forestry services
13.0 Government and civil society	13.1 Economic and development policy/planning (<i>incl. indigenous people's issues, poverty analysis, evaluation</i>) 13.2 Public sector financial management 13.3 Legal and judicial development 13.4 Government administration 13.5 Strengthening civil society (<i>community development</i>) 13.6 Elections 13.7 Human rights 13.8 Free flow of information 13.9 Gender / women's equality organisations and institutions	14.0 Health	14.1 Health policy and administrative management 14.2 Medical education / training 14.3 Medical research 14.4 Medical services (<i>laboratories, mental health care, dental services etc</i>) 14.5 Basic health care 14.6 Basic health infrastructure 14.7 Basic nutrition 14.8 Infectious disease control 14.9 Health education (<i>health promotion/awareness</i>) 14.10 Health personnel development (<i>incl. nursing</i>) 14.11 Population policy and administrative management 14.12 Reproductive health care (<i>incl. maternal health</i>) 14.13 Family planning

			14.14 STD control including HIV/AIDS 14.15 Personnel development for population and reproductive health care services
15.0 Industry (related to production/ manufacturing)	15.1 Industrial policy and administrative management 15.2 Industrial development 15.3 Small and medium-sized enterprises (SME) development 15.4 Cottage industries and handicraft 15.5 Agro-industries (<i>staple food processing</i>) 15.6 Forest industries 15.7 Engineering 15.8 Transport equipment industry 15.9 Technological research and development (<i>incl. industrial standards, food safety standards</i>)	16.0 Mineral resources and mining	16.1 Mineral / mining policy and administrative management 16.2 Mineral prospection and exploration
17.0 Multi-sector/cross-cutting	17.1 Urban development and management 17.2 Rural development 17.3 Research / scientific institutions	18.0 (Other) Social infrastructure and services	18.1 Social welfare services 18.2 Employment policy and administrative management 18.3 Housing policy and administrative management 18.4 Low-cost housing (<i>slum clearance, squatter settlements</i>) 18.5 Culture and recreation 18.6 Statistical capacity building 18.7 Narcotics control 18.8 Social mitigation of HIV/AIDS
19.0 Tourism	19.1 Tourism policy and administrative management (<i>incl. eco-tourism</i>)	20.0 Trade policy and regulations	20.1 Trade policy and administrative management 20.2 Trade facilitation 20.3 Regional trade arrangements 20.4 Multi-lateral trade negotiations 20.5 Trade education / training
20.0 Transport and storage	20.1 Transport policy and administrative management 20.2 Road transport 20.3 Water transport 20.4 Air transport 20.5 Storage 20.6 Education and training in transport and storage	21.0 Water supply and sanitation	21.1 Water resources policy and administrative management 21.2 (<i>Inland</i>) Water resources protection 21.3 Water supply and sanitation – large systems 21.4 Basic drinking water supply and basic sanitation 21.5 River development 21.6 Waste management / disposal